

The Upstart Crow Board Meeting Minutes
Saturday, January 27, 2001, 1:00 PM

Members present: Jo Bell, Richard Bell, Louis Clark, Geni Klagstad, Corey Papastathis, Eric Wahlberg

Guest present: Timothy Reed

1. Minutes of the January 13, 2001 board meeting read. Motion to approve the minutes as corrected was seconded and passed.
2. Treasurer's Report – See attached. Included are the Guild income and balance sheets. Jo explained these sheets to us. The Guild has lost about \$2,000 in the past year, which is in fact pretty good considering the number of cancellations the Guild sustained last year.
3. There was discussion about the relationships between the Boulder Arts Commission, the Guild (which is not defunct), and the Upstart Crow.
4. Special Event – Corey made a proposal to direct "True West" by Sam Shepard for about \$200. His proposal was very complete. He will talk to Geoff Kent about fight choreography. The show will be mounted after the close of "Antony and Cleopatra." Corey will need an assistant director. The budget should include royalties and rent. Motion to accept Corey's proposition to direct True West as a special event after "Antony and Cleopatra" closes was seconded (by Eric). Discussion as to whether it should be part of this season or next (for magnet and charging purposes). It will be added to the end of this season, and if people buy a season ticket before True West they will see it for free. Motion passed. The opening will be July 13 and close July 28, same schedule as normal.
5. Richard would like to have "Antony and Cleopatra" run for four weeks. We need to make this decision by auditions for A and C.
6. Season Order –
 - Oedipus the King
 - Waltz of the Toreadors
 - King Lear
 - Devil's Disciple
 - Dogg's Hamlet, Cahoot's MacBeth

Motion to accept this order of the 2001/2002 season was seconded and passed.

7. Louis will find out how to get a second copy of the manual for our light board. We will give Louis our credit card number to obtain this. We will also ask Kevin to teach people how to operate the light board.

8. Jobs

Transition (check-out list, covers janitorial)	Booking theatre companies
Lights maintenance & instruction	Fundraising*
Sound maintenance & instruction	Web page publicity*
Video maintenance & instruction?	Grants*
Bookkeeping (taxes and accountability)	Scheduling publicity (for theatre groups)*
Maintenance (theatre upkeep, arrange work days)	
Emergency and backups (rotate through company)	

9. The board of directors will look at the By-Laws and the Articles to see what revisions we need to make because of our new Guild responsibilities (whatever they end up being).
10. Richard will make keys for each of the board members so they will have access to a lock box with keys to the theatre areas.
11. Ticket prices: Jo would like to keep general admission at \$15, change seniors/students to \$13, and change season tickets to \$50. Motion to change the 2001/2002 season ticket price to \$45 was seconded and passed.
12. Magnets – The best deal is about \$320 for 1000. Motion to approve this amount of money for the magnets was seconded and passed. Tim will order the magnets as soon as the season is ratified by the company, and we set the dates. We will have them to hand out by “Antony and Cleopatra”.
13. We will talk about a credit card machine at a later meeting.
14. Motion to adjourn at 4:40 PM was seconded and passed.